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**Government of Jammu and Kashmir
Public Works (R&B) Department
(HRM – Section)
Civil Secretariat, Srinagar**

Subject: Acceptance of Diploma/ Degrees in Civil/ Mechanical Engineering acquired by the Supervisors/ Junior Engineers and inclusion of their names in the relevant seniority lists.

C I R C U L A R

Whereas, the department is in receipt of various cases from individuals in peace meals for acceptance of Degrees (Civil/ Mechanical) obtained/ acquired by the Supervisors/ Junior Engineers and subsequent inclusion of their names in the relevant seniority lists.

Whereas, from scrutiny of such cases, it has been observed that some Engineers have directly approached the Administrative Department in individual capacity without routing their cases through proper channel that too in incomplete manner for acceptance of their degrees and subsequent inclusion in the relevant seniority lists due to which the department is facing difficulties in disposal of such cases.

Whereas, the issue has been examined in the department and it has been decided to ask the concerned incumbents to apply/ provide the requisite documents through proper channel, besides also inform all the HODs to provide a consolidated list of all such genuine cases to the Administrative Department so that these cases are disposed off/ decide at once in accordance with rules/ regulations in vogue.

Now, therefore, in light of judgment of Hon'ble Supreme Court in case titled Orissa Lift Irrigation Corporation V/s Rabi Sankar Patro & others all the concerned Supervisors/ Junior Engineers (Civil/ Mechanical) who have obtained their degrees through correspondence/non-regular mode are hereby informed through the medium of this circular to forward their cases (complete in all respect) by routing their case/s through proper channel to the Administrative Department within a period of 15 days positively, failing which no such case shall be entertained/ processed by the Department after expiry of given time limit.

It is also informed that no such case shall be considered by the department, who has not taken prior permission from Administrative Department before proceeding for pursuing such higher studies/ course.

Further all the Head of Departments under the Administrative Control of Public Works Department are advised to compile all such genuine cases and furnish a consolidated list to the Administrative Department as per following devised format:-

S.No.	Name with Desig.	Date of confirmation/ appointment	Date of enrolment	Mode of Degree	Name of University	Date of passing Degree	Whether permission granted by the Deptt.
1	2	3	4	5	6	7	8

Henceforth, the department shall accept/ entertain all such cases for acceptance of degree in the department only in the months of July & December in a calendar year.

Sd/-
(Shailendra Kumar) IAS
Principal Secretary to the Government

No.PW(R&B)HRM1/ 73/ 2021-05-PWD(R&B)

Dated: 13.09.2021

Coy to the:-

1. All concerned Administrative Departments
2. All Head of Departments of Public Works Department.
3. Incharge Website, Public Works Department.
4. All concerned Supervisor/ Junior Engineers.

(Shahid Mehmood) KAS
Additional Secretary to Government
Public Works (R&B) Department